

BEST PRACTICE I

1. **Title of the Practice:** Organisational initiative for gender equality

2. **Objectives of the practice:** The sole objectives are to set up an effective organisation and structure for gender equality and safety, to bring a continued effort of sensitisation to avoid gender discrimination and to bring women empowerment.

3. **The context:** The necessity of unified effort for welfare of the working women in the college was evident long back. The first women's committee was formally formed February 6, 2017 with the title 'the Oriental College Women's Forum' with stated objective of ensuring welfare of all the working women and bringing awareness gender issues. However, the objectives were not achieved till the end of 2020 due to lack of regular meetings and programmes of activity for sensitization of gender equality and safety. So, the IQAC started mobilising the working ladies for reviving their earlier conception and for bringing the female section of the college as a very resourceful component in the overall development of the college.

4. **The practice:** Constitution of the Oriental College Women's Forum was developed and was enacted from the 4th March, 2021. The constitution has been made as a part of the Institutional Policy for Gender Equality and Safety. The objectives of the Forum are-

- i. To create a platform where women can raise their voice vis-à-vis men.
- ii. To unite and contribute towards realising the vision-mission of the college.
- iii. To help each other of the woman community in achieving academic excellence at the national and international level.
- iv. To work together towards sustaining dignity and respect of working women.
- v. To forge and sustain a gender parity and gender amity environment in the college.
- vi. To take up and carry out activities for increasing efficiency and skill of working women and girl students.

All lady teaching staff and all non-teaching lady staff of Oriental College, Takyel, Imphal shall comprise the General Body. The girl students presently studying in the college shall be treated as external members. An Executive Committee comprises the following-

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| i. President, | ii. Vice-President (one or more) |
| iii. General Secretary, | iv. Joint Secretary (one) |
| | v. Assistant Secretary (one or two) |
| vi. Treasurer | vii. Joint/Assistant Treasurer (one) |
| viii. Executive Member (three to five) | |

In the same year, International Women's Day was celebrated. One lady faculty of Political Science delivered lecture on the genesis of the observation as a resource person. As an outcome of the activity, its initial activities were chalked out as follows-

- i. to conduct a seminar/workshop on the present day issues and legal provisions relating to women and girl children.
- ii. to organise talks by eminent personalities to motivate females for higher and technical studies.

iii. to conduct a seminar/workshop on higher ICT tool handling/digital/smart class or virtual teaching-learning/e-content development.

From this year, the Women's Forum organises celebration of every International Women's Day on the themes with external resource persons.

5. Evidence of success: The strength and resourcefulness of the Women's Forum is clearly visible in their active participation in the academic and administrative activities. Lady teachers are dominating in many committees including Chairpersons and Convenors. They themselves organise and celebrate women's achievements inviting their retired lady colleagues of the college and facilitate their service in the college. Under their initiative, the Women's Rest Room was repaired and decorated. Now they have become empowered.

6. Problems encountered and resources required:

The main problems encountered-

i. At present, the college authority is not in a position to provide a separate common room for the working ladies where they may congregate and enjoy leisure and where they may have the opportunity to share views among them.

ii. The initiative of the success of gender equality lies in the comprehensive approach with anti-rigging and harassment, code of ethics, complaints and grievances and disciplinary mechanism that are adopted in the college.

The main resource required is the inability to provide the required financial assistance for the various programmes proposed by the Forum.

7. Notes (Optional):

BEST PRACTICE 2

1. **Title of the Practice:** Initiative for Departmental activities

2. Objectives of the Practice

The main objectives of the practice are-

- i. to enhance achievement of learning outcomes of the students,
- ii. to enhance the faculties towards competency and competitiveness in organising programmes,
- iii. to enhancing improvement in the evaluative report of the Department.

3. The Context

Many of the Departments remained silent without performing academic and related programmes. Many of their teachers and even students were not exposed to public platform. So, the IQAC resolved to formally assign related programmes to them.

4. The Practice

The Annual List of Programmes containing important days/events along with institutional programmes with names of Departments or committees against the dates as organising body was notified for performance. The college provided administrative and financial support to the Organising Committees headed by their respective Heads as Chairperson who were allowed to preside over their function.

In the 4th resolution of IQAC meeting held on November 1, 2021 the following programmes were assigned to the different Departments / organs of the college to organize during the academic year 2021-22.

Date/Duration	Programme Details	Organisers
Sept., 30 -October 2	Iravat Day & Gandhi Jayanti- Programme	College Administration
October 11	i. Ex-tempore Speech Competition on 75 years of India's Independence (<i>Azadi ka Amrit Mahotsav</i>) ii. Awareness Program on Revamping Professional Ethics & Values	College Administration & IQAC
October 31	National Unity Day Talk series	College Administration
November 14	Quiz Competition on India's freedom struggle & after independence	History Dept.
December 1	World Aids Day- Talk & display series	Anthropology Dept.
December 10	Human Rights Day & State level Quiz Competition (as part of <i>Azadi ka Amrit Mahotsav</i>)	Pol. Science Dept.
December 12	National Youth Day Talk & activity series	English Dept.
December 22	National Mathematics Day- Talk & demonstration series	Mathematics Dept.

Feb. 28, 2022	Observance of National Science Day- Quiz Competition	Physics Dept..
March 3	World Wildlife Day- Talk & awareness series	Zoology Dept.
March 8	International Women's Day	Women's Forum
March 22	World Water Day- Talk & awareness series	Geography Dept.
April 8-14	College Library Week	Library Development Committee
April 21	World creativity & innovation day- Talk cum activity	Manipuri Dept.
May 8	World Red Cross Day	YRCS Unit
May 30	World No Tobacco Day- Talk cum display series	Botany Dept.
June 5	World Environment Day- Talk cum poster competition series	Environment Dept.
June 7	World food safety day- Talk cum awareness series	Chemistry Dept.
June 12	World Day Against Child Labour- Talk cum awareness series	Education Dept.
June 21	International Yoga day- Talk & demonstration series	NSS
June 26	International Day against drug abuse & illicit trafficking Talk cum awareness series	OCSU
July 11	World Population Day- Talk & awareness series	Economics Dept.
July 28	World Hepatitis Day Talk series	Alumni Association
August 12	National Library Day	Library Development Committee

The same practice is continuing successfully.

5. Evidence of Success

- i. There witnessed a competitive mood among faculties showing pride of success in the function.
- ii. It provided opportunities to express their hidden talents and benefitted them with the experience of conducting programmes.
- iii. Feedback received that the practice should go in future.

6. Problems Encountered and Resources Required

Problems:

- i. Congestion of programmes happened sometimes affecting normal classes.

ii. Financial burden increased to the college.

Resources required:

i. One Conference Hall/Auditorium is not enough.

ii. Internal or external collaboration is required to reduce financial burden.

7. Notes (Optional)