

ORIENTAL COLLEGE (AUTONOMOUS), TAKYEL, IMPHAL, MANIPUR

Mechanism for submission of online/ offline students' grievances

In Oriental College (Autonomous), Takyel, Imphal, there exist an efficient and unbiased Students' Grievances Redressal Mechanism, characterized by the presence of diverse committees committed to the speedy and empathetic resolution of student concerns.

SUBMISSION OF OFFLINE STUDENTS GRIEVANCES

1. Aggrieved students may report their grievances by filling up the **Students' Grievances Form** which can be downloaded in the College Official Website. The filled up form is to be submitted directly to the designated Convenor/Member of the **Students' Grievances Redressal Cell**.
2. Should the grievance pertain to incidents of ragging, students are instructed to promptly notify any member of the **Anti-Ragging and Harassment Committee**. Comprehensive information regarding the above mentioned committee is available in the institution's official website.
3. In cases concerning teaching-learning process and internal assessment grievances, students are advised to initially articulate their grievances to the relevant Head of Departments/Faculty members through a written application. If the case requires the intervention of the Controller of Examination, Oriental College, it should be forwarded to the Controller for prompt action.
4. Alternatively, in the eventuality of grave cases such as sexual harassment, the aggrieved students are entitled to submit their grievances in writing directly to the Principal for further consideration and action.

SUBMISSION OF ONLINE STUDENTS GRIEVANCES

The student may register their grievances online through the following link available in the Oriental College Official website.

<https://www.orientalcollege.edu.in/college-grievances-redressal-cell/>

Sd/-
Principal
Oriental College (Autonomous)
Takyel, Imphal